

Health & Safety and Emergency Planning Matters - Executive Functions			
Ref No.	Function	Authorised Officer	Consultation/ Limitation
L1	To make amendments to any Health and Safety Policy or associated documents.	Head of Paid Service	
L2	To make amendments to any Health and Safety Policy or associated documents, which are: a) a minor variation; or b) required to be made to remove any inconsistency, ambiguity or typographical correction; or c) required to be made so as to put into effect any decision of the executive; or d) required to be made so as to reflect any changes in job titles or structural changes.	Director of Corporate Resources	
L3	To agree procedural documents including guidance and protocols setting out processes for the discharge of health and safety/emergency planning functions.	Director of Corporate Resources	
L4	To suspend any Council activities which are being carried out (whether by Council employees or volunteers/contractors acting on the Council's behalf), which she reasonably believes are in breach of the Health and Safety at Work etc Act 1974 and any other relevant H&S legislation.	Director of Corporate Resources	Where possible in consultation with the relevant Head of Service
L5	To approve minor updates to the Business Continuity Policy.	Director of Corporate Resources	
L6	To make amendments to the Business Impact Assessment templates and guidance to ensure they remain fit for purpose.	Director of Corporate resources	